



Judit Trujillo León

🏠 Santa coloma de cervelló Barcelona

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I am a student of assistance to the superior technical direction in office, creative, flexible and enthusiastic, with a baccalaureate degree. I am a person with a lot of facility to speak to the public and in written communication, I also excel in HR calculations. continue with a career in socialwork.

INTERESTS

- VOLUNTEER: IN THE LLAR D'INFANTS
SANTA COLOMA DE CERVELLO

OTHER

- ✓ Decision making
- ✓ Empathy
- ✓ Ease of communication
- ✓ Ability to work in a team
- ✓ Organization and planning

WORK EXPERIENCE

Secretary at the Bellvitge Hospital:
12/24/2021 -10/01/2022

EDUCATION

Centre d'estudis politècnics ,Barcelona:
Higher Technician in Office Director
Assistance. :2020-2022

Institut Montpedrós ,Barcelona: General
certificate of education. :2018-2020

SKILLS

languages:

- Catalan, Spanish as mother tongues
- Spoken and written English: B1Exchange for two weeks in Holland
- Computing: Windows, Word, Excel, Powerpoint and internet